

## **Pedagogical Specialist**

**Location:** Ron Edwards Family YMCA (500 Drury Lane, Burlington, Ontario) and supporting various YMCA Child Care sites located in Hamilton, Burlington and Brantford regions

**Position Type:** Full-Time Salaried with benefits and a complimentary YMCA Membership

**Salary Range:** \$43,562.50 to \$51,500.00 annually, commensurate with experience

### **Position Description:**

Reporting directly to the General Manager of Program Integrity and Training, the Pedagogical Specialist will provide support to the Association's preschool and school age childcare programs through daily program visits in a support capacity, conducting quality assessments/audits and trainings within the Hamilton/Burlington/Brantford region. Responsibilities will include expectations associated with the implementation of A Place to Connect, YMCA Playing to Learn, How Does Learning Happen, High Five and CCEYA with a focus on enhancing curriculum quality.

Hours of work are based on 40 hours per week, with the flexibility to be available early mornings, later afternoons, evenings, and weekends to accommodate the needs of the childcare program. Use of a vehicle is required to conduct multi- regional visits, provide off-site training and to provide onsite program support.

This is a great opportunity for an engaging and collaborative leader with a high level of interest in working with the YMCA HBB as a charitable organization.

### **What You'll Do:**

- Provide 20 - 25 hours per week of in program role modeling to support curriculum implementation, referencing the assessment tool to provide accurate information.
- Complete observations on programs regionally (Hamilton, Burlington, and Brantford) with the purpose of supporting quality and compliance, identifying components of YMCA Curriculum and CCEYA.
- Work closely with the General Manager of Program Integrity and Training, Area Managers, Inclusion Support Facilitators, Child Care Supervisors and Curriculum team.
- Inform, guide, and educate frontline educators on best practices and pedagogy as it relates to YMCA Curriculum and How Does Learning Happen.
- Develop reports to accurately track visits that align with CCEYA, Curriculum and quality.
- Deliver curriculum to assigned region.
- Implement effective resources that support and enhance the quality of programs: Implement various quality assessment tools (Curriculum pre-assessments, ECERS 3, SACERS, GROOVE).
- Model and comply with association policies, procedures, best practices and employee expectations as established by the YMCA.
- Develop and maintain relationships with community partners.
- Use various methods of communication including computer, email, voicemail and/or internet applications.
- Provide administrative support to the General Manager of Program Integrity and Training
- Provide accurate information to resolve concerns.
- Prepare accurate reports as required.
- Deliver YMCA Playing to Learn core trainings and A Place to Connect core trainings.
- Perform other duties as required.

**What You'll Bring:**

- University Degree in Child Related Field/Completion of Early Childhood Education Program
- Registered Early Childhood Educator preferred
- Current Standard First Aid and CPR (Level C) certification.
- Sound knowledge of YMCA Curriculum
- Maintains current knowledge of CCEYA
- Proficient in Microsoft Excel, Word, PowerPoint, email and internet applications
- Current and satisfactory police records check with Vulnerable Sector Check (issued within the past 6 months) is a condition of employment

**A Major Asset If:**

- Diploma/degree in Adult Learning.
- Current knowledge of ECERS/SACERS/ High Five/Groove Education.

**Ready to Make a Difference?**

The YMCA is a charity that ignites the potential in people. #YSavesLives starts with building a strong community. If you're passionate about creating a vibrant and healthy community where everyone thrives, we want to hear from you!

Don't meet every requirement? Studies have shown that women and people of colour are less likely to apply to jobs unless they meet all qualifications. If you are excited about the role, but your resume doesn't align perfectly with every qualification in the description, apply anyway. You may still be the right candidate for this or other roles!

**Interested in applying?** Please submit your letter of application and resume by December 31, 2024 to: **Heather Mullen, General Manager, Program Integrity and Training** at: [Heather.mullen@ymcahbb.ca](mailto:Heather.mullen@ymcahbb.ca)

The YMCA of Hamilton|Burlington|Brantford is committed to creating an inclusive, diverse, equitable and accessible environment. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or neurodiversity. We understand the social barriers preventing individuals from applying for open roles. We encourage those from the Indigenous, 2SLGBTQIA+, BIPOC, and Disabled communities to apply. If you need any accommodation throughout the recruitment process, please do not hesitate to contact our People, Leadership and Culture Department [plc@ymcahbb.ca](mailto:plc@ymcahbb.ca)